



SCHOOL BOARD

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SCHOOL DISTRICT OF MANATEE COUNTY

October 16, 2023

Dear Valued Vendor with the School District of Manatee County,

As a valued vendor of our school district, we would like to take this time to thank you for your services and products you provide to the students and employees of the school district. We would also like to take this time to remind you of a very important safety and security requirement your company must comply with to continue providing those great services and products to our schools.

Upon signing your vendor contract, you were and are required to ensure that you are in compliance with the Jessica Lunsford Act. Please review the statement below:

The School District of Manatee County and State of Florida, requires all vendors/subcontractors to comply with the Jessica Lunsford Act (JLA) which consists of a level II background screening via fingerprinting. Any vendors, individuals or entities under contract with the School Board and are required to go on school grounds when students are present, must comply with the requirements of the law and agree to indemnify and hold harmless the School District for any claims made against the School Board related to the failure to comply with Section 1012.465 and Section 1012.32 Florida Statutes. For information on JLA requirements and how to comply visit:

<http://www.manateeschools.net/>

The Contractor information sheet, Addendum A, must be completed and returned with the signed contract where the contractor is performing services on any District property.

The school district has recently transitioned to the Raptor Contractor Module to house vendor badge information so that schools can verify with ease and efficiency who has access to the campus while students are present. Due to heightened security measures at all of our schools, it is imperative that all vendors that provide services and products to our schools are in compliance with Jessica Lunsford Act. With the Raptor Contractor Module, we have discovered some vendors to be either out of compliance or have not properly updated their employee information. Please complete Addendum A that is enclosed and return to the Safety & Security Department by email at safetyandsecurity@manateeschools.net or mail to P.O. Box 9069, Bradenton, FL 34206 as soon as possible. If you need for your employees to be screened or rescreened, please follow the directions for our provider, FieldPrint, which is also enclosed. Please note that a vendor employee with an expired badge or no badge at all will NOT be admitted on our school campuses.

We appreciate your understanding and compliance with this very important requirement that ensures the safety of all of our students. If you have any questions, you may contact the following district staff:

Demetra McDaniel, Background & Fingerprint Specialist, (941) 708-8800 ext. 44172
Paul Damico, Chief of Safety and Security (941) 708 – 8770 ext. 44062
Patrick Bartholomew, Director of Security (941) 708 – 8800 ext. 44071
Ruth Gruett, Director of Purchasing (941) 708 -8770 ext. 41158

Sincerely,

Joseph A. Ranaldi
Deputy Superintendent of Operations

ADDENDUM A

CONTRACTOR INFORMATION FORM

SUPPLIER NAME: _____

TELEPHONE NUMBER: _____

EMAIL: _____

LIST EMPLOYEE(S) THAT WILL BE DOING WORK FOR THE SCHOOL DISTRICT OF MANATEE COUNTY: Please print clearly and duplicate form as needed. Please list badge expiration for all employees who currently have a contractor's badge. If designated employee does not have a contractor's badge, indicate their Appointment Date and Time for fingerprinting.

Please reference the District website for JLA requirements: <https://www.manateeschools.net/jessicalunsford>

Last Name, First Name	Contractor/JLA Badge Expiration	Fingerprint Appt Date/Time

Contractor/Vendor Disqualifiable Offenses:

- ❖ Any offense listed in s. 943.0435(1)(a)1., relating to the registration of an individual as a sexual offender.
- ❖ Section 393.135, relating to sexual misconduct with certain developmentally disabled clients and reporting of such misconduct.
- ❖ Section 394.4593, relating to sexual misconduct with certain mental health patients and reporting of such misconduct.
- ❖ Section 775.30, relating to terrorism.
- ❖ Section 782.04, relating to murder.
- ❖ Section 787.01, relating to kidnapping.
- ❖ Any offense under chapter 800, relating to lewdness and indecent exposure.
- ❖ Section 826.04, relating to incest.
- ❖ Section 827.03, relating to child abuse, aggravated child abuse, or neglect of a child.